

**CONTRA COSTA COLLEGE
CURRICULUM INSTRUCTION COMMITTEE MEETING
MINUTES**

Location: AA-216

Date: Monday, 3/26/12

Time: 2:15 p.m. – 4:00p.m.

Those in attendance were: Jason Berner (Chair), Shondra West (Instruction Office), Kenyetta Tribble (SS), Vern Cromartie (NSAS), Manu Ampim (NSAS), Rick Ramos (LAVA), John Diestler (LA), Bonnie Holt (LA), Robert Webster (SS), Terence Elliott (Dean)

Absent: Manal Ayyed (ASU)

Guests in attendance were: There were no guests in attendance.

B= Bundled

A = Approved

CA = Conditionally Approved

T = Tabled

CONSENT ITEMS	ACTION	CONDITIONS/COMMENTS
Agenda	A	
Minutes of 2/27/12	A	The minutes were corrected to reflect that the courses removed as core courses in the Corrections and Law Enforcement ADJUS AS degrees were moved to the options list.

Course Inactivation/s:

ESL 140A	A	
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Course Revisions

AUSER 101	A	Updated instructional materials and student evaluation. (Eff. F12)
AUSER 102	A	Updated course objectives, instructional materials, and student evaluation (Eff. F12)
AUSER 102	A	Added pre/co-requisite of AUSER 101 (Eff. F12)
AUSER 103	A	Updated instructional materials and student evaluation, and added pre/co-requisite AUSER 101 (Eff. F12)
AUSER 106	CA	Updated course objectives, instructional materials, and student evaluation, and added Pre/co-requisite AUSER 101. Condition: Change description to read “This course is designed for students working in the field.”
AUSER 107	CA	Add pre-requisite of AUSER 190 or equivalent (AUSER 103) Condition: Change pre-requisite to “AUSER 190 or AUSER 103”. Include matrix for 103.
JRNAL 110	A	Remove 72 hours by arrangement. *NOTE: Catalog shows 1 unit earned for 216 hours of lab. Should only be 1 unit earned for 54 hours of lab, or 4 units earned for 216 lab hours. Course and Major need to be reviewed. It was noted that 12 units of JRNAL 110 is required for the major (which would be 2,593 hours, and that JRNAL 110 can only be repeated for a total of three units). JRNAL 150 and 151 were deleted in Sp2009, but are still included in the major, and 151 still shows in the catalog. There was no outline, revised or current, included with the Catalog Change form.

Content Reviews:

English 1A	T	Units are wrong. It should be 72 lecture hours for 4 units. The current outline needs to be included. The ENGL 142B matrix needs to be clearer. ESL 195 has been inactivated. ENGL 142 outline is incorrect. Syllabus needs updated to show 4 units.
English 1B	T	Needs current outline for comparison. There are various mistakes. The course content is not content.

Announcements/Open Discussion:

There were no announcements or open discussion.		
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Presentations from Public:

There were no presentations from the public.		
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Respectively submitted by

Lynette Kral